

**Visitation Finance Council**  
**Approved Minutes**  
**August 10, 2017**  
**Visitation Faith Formation Center**

Meeting was called to order at 7:05 p.m. by Ronnie Pitzen.

**1. Opening Prayer**

**2. Members Present:** Ronnie Pitzen, Ed Theobald, Phil Streit, Don Hofland, and Betty Johnson.

Also present: Fr. Ray Burkle, Marsha Angell, and Becky Juenger. Absent: Jim Luense

**3. Agenda:** It was moved by Ed and seconded by Phil to approve the agenda as presented. Motion carried.

**4. Minutes:** Minutes from the May 11, 2017 meeting were reviewed. It was moved by Phil and seconded by Ed to approve the May 11, 2017 minutes. Motion carried.

**5. Financial Reports:** Financial Reports for April, May, and June were all reviewed. The upstairs bathroom in the Visitation Faith Formation Center needed a new floor. Bob Koenigs did the repairs and put down new linoleum. Work is done except for installing the new toilet. It was moved by Don and seconded by Phil to accept the April, May, and June 2017 financial reports as presented. Motion carried.

**6. Old Business**

- a) Phase 2 Project: the Faith Formation Center shingling project is moving forward. Ted May has agreed to do the work at an approximate cost of \$7,500. He is scheduled to do the work next spring after the ground firms up. Lumber yard will store the shingles. Yost was also contacted and his quote was \$9,460. Hankes will core out 18" of dirt from the area east of the community center to be made into a parking lot. Volunteers are lined up to haul the dirt away. About 18" of ground up black top will be put down. The total cost is unsure at this time.
- b) Employee Reviews – Father talked to Roger Brumm and communicated to him to pay attention to things that need to be attended to such as thermostat, water softener, etc... along with keeping eyes open for facility needs. His pay has been changed to hourly at a rate of \$16 per hour. Hours are as needed which is usually about 30 hours per bi-monthly pay period.
- c) Replacement on Finance Counsel – Becky Juenger is considering and sat in on this meeting.
- d) Estate Donation Ideas – Father looked into the Alter Linen Cloths were suggested at the last meeting. The linens are more expensive than expected but Father has found a few options. He will email copies of pictures.
- e) Budget – Budget has been completed and is ready to send to archdiocese. LP has been contracted at \$1.10 per gallon. Pay when filled. Generally use anywhere from 13,000-16,000 gallons.

**7. New Business**

- a) Election of Officers - It was suggested to keep same officers in current positions (Ronnie as Chair, Don as Vice Chair, and Betty as Secretary). Ronnie, Don, and Betty were willing to serve another year. It was moved (Phil) and seconded (Ed) to cease nominations. Motion carried.
- b) Catholic United Financial Donation - Catholic United awarded Visitation Parish \$500.

**8. November Quarterly Meeting:** Thursday, November 9, 2017 at 7:00 p.m. at Visitation Faith Formation Center.

**9. Adjourn:** It was moved by Phil to adjourn. Meeting ended at 8:05 p.m.