

Visitation Finance Council
Approved Minutes
May 11, 2017
Visitation Faith Formation Center

Meeting was called to order at 7:10 p.m. by Ronnie Pitzen.

1. Opening Prayer

2. Members Present: Ronnie Pitzen, Ed Theobald, Phil Streit, Jim Luense, and Betty Johnson.

Also present: Fr. Ray Burkle and Marsha Angell. Absent: Don Hofland

3. Agenda: It was moved by Ed and seconded by Jim to approve the agenda as presented. Motion carried.

4. Minutes: Minutes from the February 9, 2017 meeting were reviewed. It was moved by Phil and seconded by Ed to approve the February 9, 2017 minutes. Motion carried.

5. Financial Reports: Financial Reports for January, February, and March were all reviewed. The Evelyn Nickerson family requested, in her obituary, that donations may be made to Visitation Parish. All money received will be put in the building fund. The overall goal has been met on the roof project and there is still \$20,643 left in pledges. It was moved by Jim and seconded by Ed to accept the January, February, and March 2017 financial reports as presented. Motion carried.

6. Old Business

- a) Phase 2 Project: the Faith Formation Center shingling project is moving forward. Materials have been ordered. Cost is expected to be under \$5,000 for materials. Roger Hemann and Bob Koenigs were willing to help. After discussion, it was decided to contact a professional to do the work. Contractors will be contacted for bids.
- b) Scalloped Turkey Dinner Fundraiser – \$9,717 was raised. We will plan to do a dinner fundraiser again next year.
- c) Employee Reviews – Reviews have not been done formerly. Father visits with personnel on occasion. Issues are normally addressed as needed. It was discussed to consider moving the maintenance/custodial pay to an hourly wage rather than monthly and have start and end times logged and the work that was done while on duty. Hourly wage expected to be around \$14-\$15/hour with an approximately 20 hours worked per month.
- d) Replacement on Finance Counsel – No one has been called since our last meeting. Additional names were suggested and given to Father as he will make the calls for a replacement.
- e) Estate Donation Ideas – Ronnie contacted the family wanting to make an estate donation. They said they would like to donate approximately \$500. Suggestions for the use of the money were an Alter Linen Cloth or a picture of Visitation Church.

In an email sent out in March of 2017, it was mentioned that a clock made by Melvin Hackenmiller years ago is being donated to the church and inquiring about what to do with the clock. This clock is expected to arrive soon. It was decided that the clock will be put on the Fall Festival Auction.

7. New Business

- a) Budget (2017-2018) - Budget Receipts and Expenditure reports were reviewed and updated for the new fiscal year

8. August Quarterly Meeting: Thursday, August 10, 2017 at 7:00 p.m. at Visitation Faith Formation Center.

9. Adjourn: It was moved by Jim to adjourn. Meeting ended at 9:15 p.m.