

Visitation Finance Council
Approved Minutes
February 9, 2017
Visitation Faith Formation Center

Meeting was called to order at 7:00 p.m. by Ronnie Pitzen.

1. Opening Prayer

2. Members Present: Ronnie Pitzen, Ed Theobald, Phil Streit, Don Hofland, and Betty Johnson. Also present: Fr. Ray Burkle and Marsha Angell. Absent: Jim Luense and Keith Heimer

3. Agenda: Additions to the agenda were under New Business b) employee reviews, c) replacement on finance council, and d) Items to purchase with funds from estate donations. It was moved by Ed and seconded by Don to approve the agenda with the above mentioned additions. Motion carried.

4. Minutes: Minutes from the November 10, 2016 meeting were reviewed. It was moved by Phil and seconded by Ed to approve the November 10, 2016 minutes. Motion carried.

5. Financial Reports: Financial Reports for October, November, and December were all reviewed. It was moved by Phil and seconded by Ed to accept the October, November, and December 2016 financial reports as presented. Motion carried.

6. Old Business

a) Church Roof Renovation:

- Funds Raised Update: Total donations received \$254,595.90, total pledges \$22,573.00, fundraiser total was \$18,692.43 for a grand total of \$295,861.33. Total expenses came to \$307,060.00. Remaining balance is \$11,198.67.
- Pledges Reminder Mailing – went in the mail in early December 2016. Many donations have been received since.
- Payment Status – Krause has been paid in full.

b) Scalloped Turkey Dinner Fundraiser – plans are in final stages. Same two units will work this year that did last year. Steve Eastman has donated all the chickens again. Work schedules have been made up and people are being contacted to cook chickens, work at the dinner, or bring bars. Buns have been added to the menu. Ovens at the community center have been cleaned and Nick Hatten replaced some parts. Ovens appear to be working good now but Ronnie and Mike Mullenbach plan to go in and run them for a while the day before the fundraiser to be sure they are ready to go Sunday.

c) Department of Labor Salary/Overtime Regulations – this regulation was put on hold two days before it was scheduled to go into effective. No news yet as to if it will be reconsidered.

7. New Business

a) Phase 2 Project – additional work of tuck pointing and interior work will need to be done to the church in the future. Faith Formation Center needs to be shingled and should consider getting this done this coming summer before roof damage begins. It was decided to discuss this repair with the Parish Counsel and consider sending letters to local contractors inquiring their interest in the project. Ronnie will ask Luke Marzen to look at the roof and give his opinion.

- b) Employee Reviews – should someone sit in with Fr. Ray while doing employee reviews? Fr. Ray felt comfortable with doing them on his own. Concerns of work not getting done and performance improvements were expressed to Fr. Ray to discuss during the review. The wages for the pianists were discussed. It has been many years since they have received an increase in pay and was felt that their rate should be increased. It was moved (Don) and seconded (Phil) to increase the pianist’s wages to \$35 per mass service. Motion carried.
- c) Replacement on Finance Counsel – Keith Heimer has resigned from the Finance Committee so a replacement will need to be found. Several names were suggested and Fr. Ray will contact them and ask if they will consider being on the committee.
- d) Items to Purchase with Funds from Estate Donations – Phil received a message that an estate memorial donation would like to be made to Visitation Parish and the estate is looking for ideas from us. Ronnie will contact the family and find out what the approximate donation amount would be which would assist us in ideas.

8. May Quarterly Meeting: Thursday, May 11, 2017 at 7:00 p.m. at Visitation Faith Formation Center.

9. Adjourn: It was moved by Don to adjourn. Meeting ended at 8:35 p.m.

Betty Johnson, Secretary