

Visitation Finance Council
Approved Minutes
February 12, 2015
Visitation Faith Formation Center

Meeting was called to order at 7:00 pm by Keith Heimer.

1. Opening Prayer: Hail Mary

2. Members Present: Keith Heimer, Ed Theobald, Ronnie Pitzen, Don Hofland, Jim Luense, and Betty Johnson. Also present: Marsha Angell and Barb Brumm. Absent: Phil Streit

3. Agenda: Items added to the agenda were Old Business A)Wi-Fi to and New Business B) Deposits, C) Money Counters, D) Endowment Interest Designation and Endowment Policy to new business.

Minutes: Marsha questioned whether Coralee's increase, which was approved at the last meeting, had been approved by the Parish Council? This increase has not gone into effect yet. Keith will visit with the Parish Council regarding the increase. Marsha said she can still make the increase retroactive to July 1, 2014, as approved in the minute's, upon Parish Council approval. It was moved by Ronnie and seconded by Ed to approve the August 14, 2014 minutes. Motion carried.

4. Financial Reports: Financial Reports were all reviewed. More detail regarding the Access to the Future account was requested. Phil Streit keeps records on this account. Keith will contact Phil and request a record of this account for the committee's review. Questions were directed to Barb regarding mileage since her mileage wasn't noted as others are. She does not submit mileage for additional travel she does for the church. She considers it volunteered expenses. It was recommended and advised by the committee that her additional mileage should be submitted for reimbursement since her time is already volunteered and unpaid. It was moved by Jim and seconded by Don to accept the financial reports as presented. Motion carried.

Old Business

- A) Wi-Fi: Barb explained that there is the need for internet in the church hall for presentations for confirmation and Adult & Youth Faith Formation, etc... Additional expenses are incurred to rent programs, videos, and or software for these presentations since internet is not available. Ronnie will get the Wi-Fi set up in motion and will donate the router needed as part of the install. After further discussion, it was moved by Jim and seconded by Ronnie to install Wi-Fi, with locked access, in the Visitation Church. Motion carried.

New Business

- A) Church Renovation Planning: There will be a joint meeting held with the Parish Council on February 24, 2015 at 7:00 p.m. regarding church renovation. Keith encouraged all Finance Committee members to attend, if able.
- B) Deposits: Barb presented the committee with a folder of various deposits made to Visitation over the past six months which included donations, endowment interest, etc... Betty will review and get thank yous sent to those who made donations.
- C) Money Counters: Barb handed out a list of the 2015 money counters. Each Sunday there are three money counters. There is also one sub and another she had yet to add who had recently come forward to volunteer as a sub.
- D) Endowment Interest Designation and Endowment Policy: Currently the interest from the Endowment Fund is deposited into the general account with no designation. Barb is requesting that this interest be deposited but designated towards the religious education account on her budget. Since the endowment fund was intended for religious education the committee was agreeable to have the interest deposited to the proper account to show

where the money is going but in following the Endowment Fund Policy, the approval needs to be made by the Visitation Parish Council.

Barb also approached the committee regarding the Endowment Fund Policy. A copy was handed out to each member. The Guidelines of the Policy shows an attempt to be revised but was not completed. Betty will take the policy home to modify and bring back to the Finance Committee and Father Burkle for review.

5. May Quarterly Meeting: May 14, 2015 at 7:00 p.m. at Visitation Faith Formation Center

6. Adjourn: It was moved by Jim and seconded by Ronnie to adjourn. Meeting ended at 8:25 p.m.

Betty Johnson, Secretary