

Visitation Finance Council
Approved Minutes
November 10, 2016
Visitation Faith Formation Center

Meeting was called to order at 7:00 p.m. by Ronnie Pitzen.

1. Opening Prayer

2. Members Present: Ronnie Pitzen, Ed Theobald, Phil Streit, Jim Luense, Don Hofland, and Betty Johnson. Also present: Fr. Ray Burkle and Marsha Angell. Absent: Keith Heimer

3. Agenda: It was moved by Jim and seconded by Don to approve the agenda as presented. Motion carried.

4. Minutes: Minutes from the August 17, 2016 meeting were reviewed. It was moved by Phil and seconded by Ed to approve the August 17, 2016 minutes. Motion carried.

5. Financial Reports: Financial Reports were all reviewed. Taxes totaling \$20,669 are due in the next week. It was moved by Ed and seconded by Phil to accept the financial reports as presented. Motion carried.

6. Old Business

a) Church Roof Renovation:

- Status of project – roof project is completely done. Carpet cleaning needs to be done yet.
- Funds Raised Update: Total donations received \$224,544.19, total pledges \$33,123, fundraiser total was \$18,692.43 for a grand total of \$276,359.62. Total expenses including the additional repairs are \$307,060. Amount remaining is \$30,700.38.
- Pledge Reminder Mailing – it was discussed to send a letter to all parishioners with a funds raised update and also to thank them for their donations and include an insert stating the amount remaining of unpaid pledges to those applicable parishioners. Father will draw up a letter and send it out via email to the group to review. Would also like to get a current photo of the church and have it printed on a postcard to include with the letter.
- Payment Status – father submitted a request to the Arch Diocese requesting our funds a few weeks ago. The funds have not been received yet. He will give them a call tomorrow to check the status. Krause has not received any payment to date.

b) Visitation Shared Expenses Responsibilities Discussion – Shared expenses are divided 35% paid by Visitation and 65% paid by Sacred Heart. This change was made retroactive to July 1, the new fiscal year. Father's housing rent and Sacred Heart Parish office rent have been added to the list of shared expenses with Visitation parish pays towards. These added expenses are broke out in separate accounts on the shared expense spreadsheet.

7. New Business

- a) Scalloped Turkey Dinner Fundraiser – it was decided to serve a dinner again. It is scheduled for Sunday, February 26, 2017. Back up date is March 19, 2017. A request for donations towards the dinner will be printed in the bulletin and this year's donors may be contacted again by letter or in person to see if they would be interested in donating something again.
- b) Department of Labor Salary/Overtime Regulations meeting Friday, November 18 at 6:30 p.m. in Osage – the group was reminded of this meeting with both parishes Finance and Pastoral Councils in attendance.

8. February Quarterly Meeting: Thursday, February 9, 2017 at 7:00 p.m. at Visitation Faith Formation Center.

9. Adjourn: It was moved by Jim to adjourn. Meeting ended at 8:05 p.m.